

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

The Attorney General recommends that tenants conduct a move-in inspection with their landlord or property manager present. This should be done before moving in or at the time of move-in. The checklist below, or a similar form, will provide a record of the inspection. Tenants are encouraged to conduct a move-out inspection with the landlord or property management representative present. Tenants also should ask during the inspection what the landlord or manager requires to receive a full refund of the tenant's security deposit.

Ratings:

E = Excellent

G = Good

F = Fair

P = Poor

R/C = needs to be repaired or cleaned

N/A = Not Applicable

Room/Area	Rating	Move-In Remarks	Rating	Move Out Remarks
Kitchen				
Refrigerator, Exterior				
Refrigerator Interior incl. Shelves/Drawers				
Refrigerator Temp. and light				
Freezer Temp.				
Ice Maker/Ice cube trays				
Stove incl. hood/light/fan/filter				
Stove incl. Burners, Burner Pans, Knobs				
Oven incl. Interior/Broiler Pan, Racks/Knobs/light				
Garbage Disposal and Switch				
Dishwasher incl. racks/baskets/soap dispenser				
Microwave, inserts/racks				
Cabinets/Drawers/Handles/Shelves				
Countertops				

Living Room

Ceiling/Walls			
Paint/Wallpaper			
Doors/Doorstops			
Door locks & Knobs			
Flooring/Carpet			
Baseboards			
Light Fixtures/bulbs			
Windows & Screens, latches/locks			
Curtains/Rods/Blinds			
Electrical Outlets & Switches			
Other:			

Dining Room

Ceiling/Walls			
Paint/Wallpaper			
Doors/Doorstops			
Door locks & Knobs			
Flooring/Carpet			
Baseboards			
Light Fixtures/bulbs			
Electrical Outlets & Switches			
Windows & Screens, latches/locks			
Curtains/Rods/Blinds			
Other:			

Room/Area	Rating	Move-In Remarks	Rating	Move Out Remarks
Bathroom(s)				
Sink/Faucets				
Toilet & lid				
Tub/Shower Enclosure				
Plumbing				
Cabinets/Drawers/Handles/Shelves				
Towel Racks				
Toilet Paper Holder				
Exhaust Fan/Heaters				
Countertops				
Mirror				
Ceiling/Walls				
Paint/Wallpaper				
Doors/Doorstops				
Door locks & Knobs				
Flooring/Carpet				
Baseboards				
Light Fixtures/bulbs				
Electrical Outlets & Switches				
Windows & Screens, latches/locks				
Curtains/Rods/Blinds				
Other:				
Bedroom(s)				
Ceiling/Walls				
Paint/Wallpaper				
Doors/Doorstops				
Door locks & Knobs				
Flooring/Carpet				
Baseboards				
Light Fixtures/bulbs				
Electrical Outlets & Switches				
Windows & Screens, latches/locks				
Curtains/Rods/Blinds				
Closet/Shelves/Rod				
Smoke Detector/Battery				
Other:				
Utility/Laundry Area				
Ceiling/Walls				
Paint/Wallpaper				
Doors/Doorstops				

Room/Area	Rating	Move-In Remarks	Rating	Move Out Remarks
Door locks & Knobs				
Flooring/Carpet				
Baseboards				
Light Fixtures/bulbs				
Electrical Outlets & Switches				
Windows & Screens, latches/locks				
Curtains/Rods/Blinds				
Closet/Shelves/Rod				
Sinks/Faucets				
Countertops				
Cabinets/Drawers/Handles/Shelves				
Washer				
Dryer				
W&D Connections				
Other:				

Other Interior Spaces

Entryway			
Hallways			
Stairs			
Basement			
Linen/Coat Closets/Cabinets			
Storage Rooms			
Other:			

Garage

Ceiling/Walls			
Paint			
Doors/locks & Knobs			
Floor			
Light Fixtures/bulbs			
Electrical Outlets & Switches			
Windows & Screens, latches/locks			
Auto Door Opener/safety reversal/remotes			
Other:			

Other

Thermostats			
Furnace/Filter			
Air Conditioner(s)			
Water Heater			

Room/Area	Rating	Move-In Remarks	Rating	Move Out Remarks
Water Softener				
Security System				
Smoke Detectors/Batteries				
Doorbell				
Entry Door Peephole				
Weather stripping				
Exterior				
Mailbox				
Fences/Gates				
Lawn/Trees/Shrubs				
Roof & Gutters				
Flowerbeds/landscaping				
Doors/Knobs/Locks				
Lights/Bulbs				
Other:				

Move-in Remarks Approved:

Tenant Signature

Date

Landlord Signature

Date

Move-out Remarks Approved:

Tenant Signature

Date

Landlord Signature

Date